

Ampol Limited | ACN 004 201 307
Notice of Annual General Meeting
2023



The 2023 Annual General Meeting of Ampol Limited ACN 004 201 307 will be held on Friday, 12 May 2023 commencing at 10:00am (AEST) at The Mint, 10 Macquarie Street, Sydney.

Shareholders can also participate in the 2023 Annual General Meeting online via the online platform at <https://meetings.linkgroup.com/ALD23>

Chairman's letter

Dear Shareholders,

On behalf of the Directors of Ampol Limited ACN 004 201 307 (Ampol or Company), I confirm that Ampol's 2023 Annual General Meeting (AGM) will be held on Friday, 12 May 2023 commencing at 10:00am (AEST) at The Mint, 10 Macquarie Street, Sydney. Shareholders will also be able to participate in the AGM online in real-time via the online platform at <https://meetings.linkgroup.com/ALD23>, or have the opportunity to call and listen and ask questions (but not vote) at the AGM through a dedicated telephone line.

Ampol is looking forward to hosting a hybrid AGM this year to provide the shareholders with an opportunity to engage with Directors both in person, for those in Sydney, and virtually, for those who cannot attend in person.

Shareholders should monitor Ampol's website and announcements on the Australian Securities Exchange (ASX) and the New Zealand Exchange (NZX) where updates will be provided if it becomes necessary or appropriate to make alternative arrangements for the holding or conduct of the AGM.

A Notice of Meeting and Explanatory Statement is set out on the following pages.

There are four items on the 2023 AGM agenda: consideration of the Annual Report, adoption of the Remuneration Report, the re-election and election of Directors and a grant of performance rights to the Managing Director & CEO.

The Board, excluding the interested Directors, recommend that shareholders vote in favour of the proposed resolutions.

More information regarding online participation at the AGM is detailed in the Virtual Meeting Online Guide which is available at: www.ampol.com.au

Shareholders are encouraged to lodge a direct vote or directed proxy in advance of the AGM. If you wish to lodge a direct vote or appoint a proxy, you can do so before 10:00am (AEST) on Wednesday, 10 May 2023. You can lodge your direct vote or proxy online or in any of the other ways explained in the Notice of Meeting and Voting/Proxy Form. Shareholders are also encouraged to submit written questions by email or online in advance of the AGM before 5:00 pm (AEST) on Friday, 5 May 2023.

Please note that individual responses will not be sent to shareholders.

Thank you for your continued support of Ampol. We look forward to the opportunity to engage with you at our 2023 AGM.

Yours sincerely



Steven Gregg

Chairman

Items of business

Additional information on each item of business is set out in the enclosed Explanatory Statement which forms part of this Notice.

Items 2, 3(a), 3(b) and 4 are ordinary resolutions. To be carried, ordinary resolutions require a simple majority of votes cast in favour by shareholders entitled to vote on the resolution.

Item 1 – Annual Reports

To consider the Annual Report, the Financial Report and the reports of the Directors and the External Auditor for the year ended 31 December 2022. There is no vote on this item.

Item 2 – Adoption of Remuneration Report

To consider and, if thought appropriate, pass the following resolution as a non-binding ordinary resolution in accordance with section 250R(2) of the *Corporations Act 2001* (Cth):

"That the Remuneration Report for the year ended 31 December 2022 be adopted."

Item 3 – Re-election and election of Board-endorsed Directors

To consider and, if thought fit, pass the following resolutions as ordinary resolutions:

3(a) – Re-election of Melinda Conrad as a Director

"To re-elect Melinda Conrad, being a Director who retires in accordance with Clause 50 of the Company's Constitution and, being eligible, offers herself for re-election as a Director of the Company."

3(b) – Election of Simon Allen as a Director

"To elect Simon Allen, being a Director who retires in accordance with Clause 48 of the Company's Constitution and, being eligible, offers himself for election as a Director of the Company."

Item 4 – Grant of 2023 performance rights to the Managing Director and Chief Executive Officer (MD & CEO)

To consider and, if thought appropriate, pass the following ordinary resolution:

"That approval is given for the grant of 110,104 performance rights to Matthew Halliday, Managing Director & Chief Executive Officer, as his 2023 long term incentive award under the Ampol Limited Equity Incentive Plan on the terms summarised in the Explanatory Statement."

By order of the Board.



Faith Taylor

Company Secretary

29–33 Bourke Road, Alexandria, NSW 2015

Dated 5 April 2023

Explanatory statement

Item 1 – Annual Reports

Ampol's 2022 Annual Report, which includes the Financial Report and the Reports of the Directors and External Auditor for the year ended 31 December 2022, is available at www.ampol.com.au.

Shareholders will be given a reasonable opportunity to ask questions or make comments on the Reports. Shareholders will also be given a reasonable opportunity to ask questions of the Company's External Auditor in relation to the conduct of the audit, the preparation and content of the auditor's report, the accounting policies adopted by the Company in the preparation of the financial statements, and the independence of the auditor.

Item 2 – Adoption of Remuneration Report

Shareholders are asked to adopt the Remuneration Report for the year ended 31 December 2022. The Remuneration Report is included in the Directors' Report located in the Annual Report, which can be found on our website at www.ampol.com.au.

The Remuneration Report outlines Ampol's remuneration philosophy and framework and provides details of Key Management Personnel (KMP) remuneration received during the year.

Ampol's remuneration framework is designed to support the delivery of strong shareholder returns. The remuneration framework and outcomes are underpinned by a guiding philosophy of four key elements:

- Incentives are dependent upon achieving threshold financial and non-financial performance objectives that are aligned with shareholders' interests;
- Performance processes enable individual connection to Ampol's strategy and values and drive differentiated reward outcomes;
- Total reward offerings are set at competitive levels and allow Ampol to attract and retain quality talent; and
- Remuneration is reviewed to understand and address any gender-based pay differences.

The vote on this resolution is non-binding and advisory only and does not bind the Board or the Company. However, Ampol values shareholder feedback and the Board will take the outcome of the vote into account when considering future remuneration policies.

Shareholders will be given a reasonable opportunity to ask questions on the Remuneration Report at the AGM.

Explanatory statement continued

Voting exclusions

The Company will disregard any votes cast on this resolution:

- By or on behalf of the KMP named in the Remuneration Report for the year ended 31 December 2022, or closely related parties to the named KMP, regardless of the capacity in which the vote is cast; or
- As a proxy by a member of the KMP at the date of the AGM, or closely related parties to those KMP,

unless the vote is cast as a proxy for a person who is entitled to vote on this resolution:

- In accordance with their directions of how to vote as set out in the Voting/Proxy Form; or
- By the Chairman of the AGM pursuant to an express authorisation in the Voting/Proxy Form.

The Board unanimously recommends that shareholders vote in favour of adopting the Remuneration Report.

The Chairman of the AGM intends to vote all available proxies in favour of item 2.

Item 3 – Re-election and election of Board-endorsed Directors

3(a) – Re-election of Melinda Conrad as a Director

Shareholder approval is sought to re-elect Melinda Conrad as a Director.



Independent, Non-executive Director

Melinda Conrad was appointed as a Director of Ampol on 1 March 2017, following the satisfactory completion of background checks by Ampol. She is the Chair of the Human Resources Committee, and a member of the Audit Committee and the Nomination Committee.

Melinda brings to the Board over 25 years' experience in business strategy, marketing, and technology-led transformation, and brings skills and insights as an executive and director from a range of industries, including retail, financial services and healthcare.

Melinda is currently a director of ASX Limited, Stockland Group and Penten Pty Ltd. She is a member of the Australian Institute of Company Directors Corporate Governance Committee and an Advisory Board member of Five V Capital.

Melinda has previously served as a director of OFX Group Limited, The Reject Shop Limited, David Jones Limited and APN News & Media Limited, and as a member of the ASIC Director Advisory Panel.

Melinda held executive roles at Harvard Business School, Colgate-Palmolive, several retail businesses as founder and CEO, and in strategy and marketing advisory.

Melinda holds a BA (Hons) from Wellesley College in Boston, an MBA from Harvard Business School, and is a Fellow of the Australian Institute of Company Directors.

The Board has determined that Melinda is an independent Director under the criteria set out in Ampol's Board Charter.

For the reasons set out above, the Board, with Melinda Conrad abstaining, unanimously recommends that shareholders vote in favour of the resolution.

The Chairman of the AGM intends to vote all available proxies in favour of item 3(a).

3(b) – Election of Simon Allen as a Director

Shareholder approval is sought to elect Simon Allen as a Director.



Independent, Non-executive Director

Simon Allen was appointed as a Director of Ampol on 1 September 2022 following the satisfactory completion of background checks by Ampol. He is a member of the Safety and Sustainability Committee and the Nomination Committee.

Simon has over 30 years' commercial experience in the New Zealand and Australian capital markets and was Chief Executive of investment bank BZW/ABN AMRO in New Zealand for 21 years. He is currently Chair of IAG (New Zealand) Limited, a Director of IAG Limited, Chair of Z Energy Limited and a Director of Z Energy 2015 Limited (both wholly owned subsidiaries of Ampol) and a Trustee of the New Zealand Antarctic Heritage Trust.

He was the inaugural Chair of NZX Limited and of the Financial Markets Authority and Crown Fibre Holdings Limited (renamed Crown Infrastructure Partners Limited) and Chair of Channel Infrastructure NZ Limited (formerly The New Zealand Refining Company Limited).

Simon is a Chartered Fellow of the New Zealand Institute of Directors.

Simon holds a Bachelor of Science from the University of Otago and a Bachelor of Commerce from the University of Auckland.

The Board has determined that Simon is an independent Director under the criteria set out in Ampol's Board Charter.

For the reasons set out above, the Board, with Simon Allen abstaining, unanimously recommends that shareholders vote in favour of the resolution.

The Chairman of the AGM intends to vote all available proxies in favour of item 3(b).

Item 4 – Grant of 2023 Performance Rights to the MD & CEO

Background

The long-term incentive (LTI) arrangements operate through the Ampol Limited Equity Incentive Plan (Plan), under which eligible executives may receive grants of Performance Rights to acquire shares in the Company, subject to meeting certain performance and other conditions.

Performance Rights are proposed to be granted because they provide immediate share price exposure without conferring the full benefits of share ownership prior to vesting, such as voting and dividend entitlements.

The Performance Rights will be tested and may vest at the end of a three-year performance period based on the following performance conditions:

- a) relative total shareholder return against S&P/ASX 100 companies; and
- b) return on capital employed.

Upon vesting, one Restricted Share will be awarded for each vested Performance Right. Restricted Shares will be subject to dealing restrictions for a further period of 12 months.

Alternatively, the Company may decide to settle vested Performance Rights in cash.

Further details of the 2023 LTI are set out below.

Approval sought

Ampol considers it appropriate for shareholders to vote on the MD & CEO's participation in the 2023 LTI Plan, even though shareholder approval is not required under the ASX Listing Rules, because any shares received following vesting will be purchased on-market.

Accordingly, shareholders are asked to approve the grant of 110,104 Performance Rights to Matthew Halliday, MD & CEO, under the Plan, on the terms and conditions set out below.

If approval is not obtained from shareholders, the Board will consider alternative arrangements to appropriately remunerate and incentivise the MD & CEO.



Explanatory statement continued

Item 4 – Key terms of the 2023 LTI Performance Rights

An overview of the key terms of the proposed grant of Performance Rights to the MD & CEO under the 2023 LTI is set out below.

Term	Details										
Number of Performance Rights	<p>Subject to shareholder approval, the MD & CEO will be granted 110,104 Performance Rights under the Plan.</p> <p>The number of Performance Rights to be granted has been calculated by dividing the MD & CEO's maximum 2023 LTI Opportunity (being 150% of his 2023 base salary of \$1,700,000) by the volume-weighted average price (VWAP) of the Company's ordinary shares (Shares) for 20 trading days up to 1 January 2023 (being the first day of the Performance Period), valued through the Black Scholes methodology to recognise that the Performance Rights have no attached right to receive dividends (being \$23.16).</p>										
Date of grant	If shareholder approval is obtained, the Performance Rights will be granted to the MD & CEO as soon as practicable after the AGM, but in any event, within 12 months of the AGM.										
Performance Rights	<p>Each Performance Right is an entitlement to receive one Restricted Share (or a cash payment of equivalent value at the Board's discretion), subject to satisfaction of the applicable performance conditions over the Performance Period and the cessation of employment rules outlined further below.</p> <p>Performance Rights do not carry any dividend or voting rights, or in general, a right to participate in other corporate actions such as bonus issues.</p> <p>Performance Rights are not transferable (except in limited circumstances or with the consent of the Board).</p>										
Restricted Shares	<p>Restricted Shares may not be sold or otherwise dealt with, until the end of the 12-month restricted period.</p> <p>Restricted Shares are not transferable (except in limited circumstances or with the consent of the Board).</p>										
Performance conditions and weightings	<p>Vesting of Performance Rights is subject to the following performance conditions:</p> <ul style="list-style-type: none"> – 50% of the Performance Rights are subject to a relative Total Shareholder Return (Relative TSR) measure, reflecting shareholder experience; and – 50% of the Performance Rights are subject to a return on capital employed (ROCE) measure, reflecting the Company's return on capital. 										
Performance Conditions	<p>(1) Relative TSR (50%)</p> <p>Vesting of 50% of the Performance Rights will be subject to the Company's Relative TSR performance measure.</p> <p>Relative TSR measures a return on an investment in Shares over the Performance Period (defined below), relative to companies that comprise Standard & Poor's S&P/ASX 100 index at the commencement of the Performance Period. The return is based on an investor's return, defined as the percentage difference between the initial amount invested in Shares and the final value of those Shares at the end date, assuming dividends were reinvested. Any effects from Share price volatility on a particular day at the beginning or end of the Performance Period are smoothed out by calculating the average Share price over a reasonable time period determined by the Board.</p> <p>Relative TSR vesting scale</p> <table> <tr> <th>Performance scale</th><th>Performance Rights subject to Relative TSR measure that vest (%)</th></tr> <tr> <td>Below threshold</td><td>0%</td></tr> <tr> <td>Threshold: 50th percentile</td><td>50%</td></tr> <tr> <td>At or above stretch: 75th percentile</td><td>100%</td></tr> <tr> <td colspan="2">Pro-rata vesting occurs between threshold and stretch performance levels</td></tr> </table> <p>The Board has discretion to adjust the comparator group to take into account events including, but not limited to, takeovers, mergers or de-mergers that might occur during the Performance Period.</p> <p>The Board retains discretion to adjust the Relative TSR measure or vesting schedule in exceptional circumstances, including matters outside of management's influence, to ensure that a participant is neither advantaged nor disadvantaged by matters that may materially affect achievement of the Relative TSR performance measure.</p>	Performance scale	Performance Rights subject to Relative TSR measure that vest (%)	Below threshold	0%	Threshold: 50th percentile	50%	At or above stretch: 75th percentile	100%	Pro-rata vesting occurs between threshold and stretch performance levels	
Performance scale	Performance Rights subject to Relative TSR measure that vest (%)										
Below threshold	0%										
Threshold: 50th percentile	50%										
At or above stretch: 75th percentile	100%										
Pro-rata vesting occurs between threshold and stretch performance levels											

Term	Details										
Performance Conditions (continued)	<p>(2) ROCE (50%)</p> <p>Vesting of the other 50% of the Performance Rights will be subject to a ROCE performance measure. ROCE will be measured in accordance with the following formula:</p> $RCOP\ EBIT / Average\ Capital\ Employed$ <p>where $Capital\ Employed = Total\ Equity + Net\ Debt$</p> <p>ROCE will be calculated by using the average RCOP EBIT and the average capital employed over the 3-year Performance Period.</p> <p>When testing the ROCE targets, the Board has full discretion in relation to its calculations and may include or exclude items, including to appropriately reflect the impact of corporate actions such as mergers and acquisitions or major projects which, while in shareholders' long term interests, may adversely impact near term ROCE.</p> <p>ROCE vesting scale</p> <table> <tr> <th>Performance scale</th><th>Performance Rights subject to ROCE measure that vest (%)</th></tr> <tr> <td>Below threshold</td><td>0%</td></tr> <tr> <td>Threshold</td><td>33.3%</td></tr> <tr> <td>Target</td><td>66.6%</td></tr> <tr> <td>Stretch</td><td>100%</td></tr> </table> <p>Pro-rata vesting occurs between threshold and target, and target and stretch performance levels</p> <p>The Board retains discretion to alter the ROCE measure or vesting schedule in exceptional circumstances, including matters outside of management's influence, to ensure there is no material advantage or disadvantage that would materially affect achievement of the ROCE performance measure.</p> <p>The Board considers ROCE targets as commercially sensitive as disclosure could potentially indicate the Company's margins. Therefore, those targets will not be disclosed during the Performance Period. The Board will set out how Ampol has performed against ROCE performance measures in the 2025 Remuneration Report.</p>	Performance scale	Performance Rights subject to ROCE measure that vest (%)	Below threshold	0%	Threshold	33.3%	Target	66.6%	Stretch	100%
Performance scale	Performance Rights subject to ROCE measure that vest (%)										
Below threshold	0%										
Threshold	33.3%										
Target	66.6%										
Stretch	100%										
Performance Period	<p>The Relative TSR and ROCE performance measures outlined above will be tested over a three-year Performance Period (from 1 January 2023 to 31 December 2025).</p> <p>Any Performance Rights that do not vest following testing will lapse.</p>										
Allocation of Restricted Shares upon vesting	<p>Following determination of the extent to which the performance conditions have been satisfied (at the end of the three-year Performance Period), vested Performance Rights will be automatically exercised, and one Restricted Share will be allocated for each vested Performance Right that is exercised (unless the Board decides to settle any vested Performance Rights in cash).</p> <p>Restricted Shares may not be sold or otherwise dealt with for a period of 12 months from the date of allocation.</p> <p>The Company's obligation to allocate Restricted Shares on vesting and automatic exercise will be satisfied using Shares that have been purchased on-market.</p>										
Price payable for securities	<p>No amount is payable in respect of the grant of Performance Rights, nor in respect of any Restricted Shares allocated following vesting of the Performance Rights.</p>										

Explanatory statement continued

Term	Details														
Cessation of employment	The treatment of the Performance Rights and Restricted Shares upon cessation of employment is summarised in the table below:														
	<table><tr><th>Date of cessation</th><th>Reason</th><th>Outcome</th></tr><tr><td>Less than 6 months after grant date</td><td>Any</td><td>All Performance Rights will immediately lapse.</td></tr><tr><td rowspan="2">At least 6 months after grant date but prior to vesting</td><td>Resignation or dismissal for cause</td><td>All Performance Rights will immediately lapse.</td></tr><tr><td>Any other reason</td><td>Unless the Board determines otherwise, Performance Rights will continue and vest on the original vesting date, subject to satisfaction of the performance conditions. The Board has discretion to determine that only a pro-rata number of Performance Rights continue, based on the proportion of the Performance Period which has elapsed.</td></tr><tr><td>Following vesting (whilst holding Restricted Shares)</td><td>Any</td><td>The restrictions on the Shares will immediately be lifted.</td></tr></table>	Date of cessation	Reason	Outcome	Less than 6 months after grant date	Any	All Performance Rights will immediately lapse.	At least 6 months after grant date but prior to vesting	Resignation or dismissal for cause	All Performance Rights will immediately lapse.	Any other reason	Unless the Board determines otherwise, Performance Rights will continue and vest on the original vesting date, subject to satisfaction of the performance conditions. The Board has discretion to determine that only a pro-rata number of Performance Rights continue, based on the proportion of the Performance Period which has elapsed.	Following vesting (whilst holding Restricted Shares)	Any	The restrictions on the Shares will immediately be lifted.
	Date of cessation	Reason	Outcome												
	Less than 6 months after grant date	Any	All Performance Rights will immediately lapse.												
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		Any other reason	Unless the Board determines otherwise, Performance Rights will continue and vest on the original vesting date, subject to satisfaction of the performance conditions. The Board has discretion to determine that only a pro-rata number of Performance Rights continue, based on the proportion of the Performance Period which has elapsed.												
Following vesting (whilst holding Restricted Shares)	Any	The restrictions on the Shares will immediately be lifted.													
The Board may exercise its discretion to determine a different treatment prior to or within 60 days of the cessation date. In the event that any additional lapsing of Performance Rights is determined by the Board, the lapse will be deemed to have taken effect on the cessation date.															
Malus and Clawback	The Plan provides the Board with the ability to reduce, vary or claw back the MD & CEO's Performance Rights, Restricted Shares and Shares in circumstances where the Board considers that the MD & CEO received inappropriate or unfair benefits in connection with his 2023 LTI or any other remuneration. These circumstances may include fraud, dishonesty, gross misconduct, material misstatement of accounts or risk failures.														
Minimum shareholding	A minimum shareholding requirement applies to the MD & CEO of 100% of his fixed annual remuneration. For the MD & CEO, the minimum shareholding is to be obtained by January 2026.														
Other information	<p>There is no loan scheme in relation to the grant of Performance Rights under the Plan.</p> <p>Mr Halliday is the only Director currently entitled to participate in the Plan. Mr Halliday holds 258,584 Performance Rights from previous grants of long-term incentives under the Plan which were granted at no cost as part of his remuneration from Ampol.</p> <p>The Board may amend or waive terms under the Plan, subject to the ASX Listing Rules. Subject to the Listing Rules, the Board may make such adjustments to rights awarded under the Plan as the Board considers appropriate in order to minimise or eliminate any material advantage or disadvantage to Mr Halliday resulting from a corporate action such as a capital raising or capital reconstruction.</p>														

The MD & CEO's total remuneration package for 2023

The total remuneration package for 2023 is set out below.

Remuneration element	Opportunity
Fixed remuneration (base salary plus superannuation)	\$1,700,000 base salary plus superannuation guarantee as legislated.
Short-term incentive (STI)	Maximum opportunity is 150% of STI target opportunity where stretch performance is achieved, delivered as a \$1,071,000 (60%) cash component plus superannuation guarantee as legislated, and \$714,000 (40%) deferred in restricted shares for two years.
Long-term incentive (LTI) – 2023 grant	Maximum opportunity is 150% of base salary, allocated as Performance Rights.

Further information regarding the MD & CEO's executive remuneration arrangements is detailed in the 2022 Annual Report.

Voting exclusion

The Company will disregard any votes cast:

- In favour of this resolution by or on behalf of Mr Halliday and any associate, regardless of the capacity in which the vote is cast; or
- As a proxy by a member of the KMP at the date of the AGM, or that KMP's closely related parties,

unless the vote is cast:

- As proxy or attorney for a person entitled to vote on the resolution in accordance with their directions of how to vote as set out in the Voting/Proxy Form; or
- As proxy for a person entitled to vote on the resolution by the Chairman of the AGM, pursuant to an express authorisation to exercise the proxy as the Chairman decides; or
- By a holder acting solely in a nominee, trustee, custodial or other fiduciary capacity on behalf of a beneficiary provided the following conditions are met:
 - the beneficiary provides written confirmation to the holder that the beneficiary is not excluded from voting, and is not an associate of a person excluded from voting, on the resolution; and
 - the holder votes on the resolution in accordance with directions given by the beneficiary to the holder to vote in that way.

The Board (other than the MD & CEO who abstains from making a recommendation because of his interest in the resolution) unanimously recommends that shareholders vote in favour of the resolution.

The Chairman of the AGM intends to vote all available proxies in favour of item 4.



Important information

Conduct of the meeting

The AGM is intended to provide shareholders with the opportunity to hear from the Chairman and MD & CEO about the performance and operations of the Company.

Voting on resolutions set out in the Notice of Meeting will be conducted by poll. The Chairman of the AGM intends to vote all available proxies in favour of each resolution.

Attend in person

Shareholders and proxyholders attending the AGM in person can register from 9:30 am (AEST) on the day of the AGM.

Location of the meeting

The Mint is located at the southern (Hyde Park) end of Macquarie Street, next to Hyde Park Barracks Museum.



Public Transport, parking and accessibility

By foot: The Mint can be accessed by foot from Macquarie Street.

By bus: For information about bus routes and timetables, call 131 500 or visit www.131500.com.au.

By train: The Mint is a 5 minute walk from St James Station (City Circle line) or a 10 minute walk from Martin Place Station (Eastern Suburbs line). For up to date timetables or to find the quickest public transport routes visit www.131500.com.au or call 131 500.

Parking: There is no public parking at the Mint. The Domain parking station is the closest parking station and is a 10 minute walk from the Mint via entry from St Marys Road.

Accessibility: There is access for people with wheelchairs to the ground floor of the Macquarie Street building, courtyard and the Gold Melting Room (located behind the Macquarie Street building). The accessible toilets are located behind the Gold Melting Room.

Participating online

Shareholders can also participate in the AGM online in real-time via the online platform at <https://meetings.linkgroup.com/ALD23>. The online platform does not allow questions to be verbally asked at the AGM. If you would like to ask questions verbally at the AGM, please see the instructions under the heading "Spoken Questions in the Meeting". To use the online platform, you will require a computer, tablet or mobile device with an internet connection. You will also need to ensure your browser is compatible with the online platform.

It is recommended that shareholders login to the online platform at least 30 minutes prior to the scheduled start time for the AGM using the instructions below:

Shareholders: when you log onto the online platform, you will need to provide your details (including SRN/HIN and postcode) to be verified as a shareholder. Shareholders with a registered address outside Australia should click "Outside Australia" and select the country of their registered address.

Proxyholders: when you log onto the online platform, you will need your "Proxy Number" which will be provided to you by Link Market Services Limited (Link) by email before the AGM.

More information about how to use the online platform is available in the Virtual Meeting Online Guide, which is available at <https://www.ampol.com.au/about-ampol/investor-centre/shareholder-meetings>.

Proxies

Proxies must be received by 10:00 am (AEST) on Wednesday, 10 May 2023.

Shareholders may appoint a proxy to attend the AGM and vote on their behalf. The proxy does not need to be an Ampol shareholder. Should you hold two or more shares you are able to appoint up to two proxies and may specify the proportion or number of votes that each proxy is appointed to exercise. Where the proportion or number of votes is not specified, each proxy may exercise one half of the total number of votes that shareholder is entitled to exercise.

Technical difficulties

Technical difficulties may arise during the course of the AGM. The Chairman of the AGM has discretion as to whether and how the meeting should proceed in the event that a technical difficulty arises. In exercising his discretion, the Chairman will have regard to the number of shareholders impacted and the extent to which participation in the business of the meeting is affected. Where he considers it appropriate, the Chairman may continue to hold the meeting and transact business, including conducting a poll and voting in accordance with valid proxy instructions. For this reason, shareholders are encouraged to lodge a direct vote or submit a directed proxy in advance of the AGM to ensure that their votes will be cast.

Asking questions

Questions from shareholders prior to the meeting

Shareholders who are entitled to attend and vote at the AGM may submit written questions online to the Company and the External Auditor prior to the AGM. To submit a question electronically, visit <https://investorcentre.linkgroup.com> or email Ampol.limited@linkmarketservices.com.au. Questions you submit to the Company will be considered in preparing the Chairman's address, and as many of the most frequently raised questions as possible will be covered during the AGM. However, there may not be sufficient time available at the meeting to address all of the questions raised and individual responses will not be sent to shareholders.

Questions must be received by 5:00 pm (AEST) on Friday, 5 May 2023.

Spoken Questions in the Meeting

Shareholders and proxyholders will also have the opportunity to listen to the AGM and ask questions verbally at the AGM by dialling 1800 957 038 (within Australia) or +61 2 8016 6129 (outside Australia). Shareholders and proxyholders will not be able to vote via the telephone line.

For verification purposes, shareholders and proxyholders will require a personalised PIN code before calling. To obtain a personalised PIN code, please call Link on 1800 990 363 (within Australia) or +61 1800 990 363 (overseas) no later than 10:00 am (AEST) on Wednesday, 10 May 2023. Dial-in details for the AGM and contact details for Link are included in the Virtual Meeting Online Guide.

Voting

For the purpose of the AGM, the Directors have determined that Ampol shares will be taken to be held by the persons who are registered as holding them at **7:00pm (AEST) on Wednesday, 10 May 2023**. The entitlement of shareholders to vote at the AGM will be determined by that date and time.

If your shares are held jointly, please note that if you and another joint holder both vote, only the vote of the holder appearing first in the register will be accepted.

Shareholders can lodge their direct vote or appoint a proxy online at <https://investorcentre.linkgroup.com> or by following the instructions on the Voting/Proxy Form. These must be submitted by no later than 10.00am (AEST) on Wednesday, 10 May 2023 to be valid.

Even if you plan to attend the meeting or participate online, you are still encouraged to lodge a direct vote or submit a directed proxy in advance of the meeting so that your votes can be counted if for any reason you cannot attend in person or online.

By post

Provide the completed, signed Voting/Proxy Form to:

Ampol Limited
C/- Link Market Services Limited
Locked Bag A14
Sydney South NSW 1235
Australia

By email or facsimile

Email: Ampol.limited@linkmarketservices.com.au
Facsimile: **+61 2 9287 0309**

Corporate representative

In order to vote at the AGM, a corporation that is entitled to vote must appoint an individual to act as its Corporate Representative in accordance with section 250D of the *Corporations Act 2001* (Cth). This includes body corporates that have been appointed as a proxy for a shareholder.

The Corporate Representative should provide evidence of their appointment, including any authority under which it is signed, prior to the commencement of the AGM unless previously provided to and accepted by Link. A pro forma "Certificate of Appointment of Corporate Representative" can be obtained from Link.

Sustainable and efficient investor communications

Ampol has transitioned to electronic investor communications as permitted by the *Corporations Act 2001* (Cth).

To update or change your communication elections, visit <https://investorcentre.linkgroup.com/> or contact Link by telephone on 1300 361 735 or by email at Ampol.limited@linkmarketservices.com.au. You can change your election at any time.

Electronic payments

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